

**JEFFERSON COUNTY LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING—JANUARY 17, 2006**

The Jefferson County Library Board of Trustees met in regular session at the Arnold Branch, 1701 Missouri State Rd., Arnold, MO 63010 on Tuesday, January 17, 2006. President Retta Tuggle called the meeting to order at 7:00 p.m.

ROLL CALL OF MEMBERS

Board members present: Retta Tuggle, Phillip Amato, and Sharon Reineri; quorum present. Staff present: Director Pam Klipsch, Assistant Directors Karen Duree and Debby Byron, Branch Managers Cindy Hayes and Elizabeth Link, Technology Coordinator Jay Manning, and JCL attorney Bianca Eden.

ACKNOWLEDGEMENT OF VISITORS:

None.

ACCEPTANCE OF AGENDA:

Amato moved, seconded by Reineri to accept the agenda as amended to include 11.f. Tourism Match and 11.g. Annexation of Dunklin Subdistrict; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

APPROVAL OF MINUTES

Upon motion by Amato, seconded by Reineri, the minutes of the December 20, 2005 regular meeting were approved as presented; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

Upon motion by Amato, seconded by Reineri, the minutes of the December 20, 2005 executive session were approved as presented; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

PUBLIC PRESENTATIONS

None.

FINANCIAL REPORT: TREASURER

Reineri reported that additional funds--\$600,000 from the Northwest Subdistrict and \$500,000 from the Fox-Windsor Subdistrict--were invested at an interest rate of 4.3%.

ACTION ON BILLS

Amato moved, seconded by Reineri to approve disbursement of the Resolution Number 2006-1: Standard Bills; by roll call vote, motion passed with three (3) in favor and none (0) opposed. Amato moved, seconded by Reineri to approve disbursement of the Resolution Number 2006-1A: Fox: Arnold Project Bills; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

DIRECTOR'S REPORT

The Board of Directors' retreat has been rescheduled for March 18, 2006 at the Ramada Inn in Arnold from 9:00 a.m. to 4:00 p.m.

A committee from the Board needs to be set up to review the Board by-laws.

The managers have agreed that the Food for Fines should be repeated annually, but not on the same dates each year.

The 4th trustee presentation by the State Library on March 16, 2006 may be particularly helpful to the board as it addresses strategic planning. Reineri indicated that she would attend at the St. Charles City-County Public Library administrative offices in St. Peters.

The State Library is accepting LSTA grant applications for the 2006 Summer Reading Program. Youth not served by a public library are the primary target of the grant. JCL staff will pursue a grant that would provide outreach of the Summer Reading Program to the Dunklin School District summer school students.

7. ASSISTANT DIRECTOR'S/BUSINESS MANAGER'S REPORT

Byron as chair of the personnel policy review committee is seeking a board member to serve on the committee. Tuggle agreed to do this. The first meeting of the committee will be in March 2006.

Phil Tilghman asked permission to include pictures of the new Northwest Branch on the Peterson Group home page; the board had no objections.

2005 tax revenues of \$700,000 for the Fox-Windsor Subdistrict and \$350,000 for the Northwest Subdistrict were received in December 2005 instead of January 2006. The county has indicated that this will be the norm in the future. As a result, the tax revenues for 2005 will appear inflated. In 2006 and future years, the comparison of revenues to expenditures will yield a negative figure for most of the year.

ATTORNEY'S REPORT

8. a. SURVEY OF ARNOLD PROPERTY STATUS

The deed for the property being transferred from the City of Arnold to Jefferson County Library has been signed and recorded. Stewart has requested confirmation that the Arnold RecPlex debt is not shown on the property transferred to the library from the city.

8. b. CINGULAR WIRELESS TOWER AGREEMENT

Stewart has negotiated more favorable terms for the tower agreement than those originally proposed by Cingular. Reineri moved, seconded by Amato to accept the contract with Cingular as negotiated by Stewart; by roll call vote, motion passed with three (3) in favor and none (0) opposed. Amato moved, seconded by Reineri to approve Resolution Number R2006-1C authorizing Tuggle as President to enter in to the contract with Cingular; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

9. COMMUNICATIONS

The Missouri State Library Newline Extra, January 13, 2006 outlines Governor Blunt's budget recommendations for FY 2007 for libraries. There is no restoration of 2006 funding cuts for State Aid, MOREnet, or MOBIUS. All three plus REAL are held to FY2006 levels. A modest increase is proposed for A & E funding and summer reading programs.

UNFINISHED BUSINESS

10.a. ARNOLD PROJECT

Nothing.

10.b. NORTHWEST PROJECT

Nothing.

10.c. ARNOLD HISTORICAL SOCIETY REQUEST

Nothing.

NEW BUSINESS

11.a. AUTHORIZATION OF OUT OF STATE TRAVEL OF DIRECTOR (June 22-June 28, 2006)

Amato moved, seconded by Reineri to approve the out of state travel of the director from 06/22/06 to 06/28/06; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

11.b. ACCEPTANCE OF WORKERS' COMPENSATION RENEWAL QUOTE

Reineri moved, seconded by Amato to accept the Workers' Compensation renewal quote of \$6,703; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

11.c. APPROVAL OF LSTA GRANT COMPUTER PURCHASES

Amato moved, seconded by Reineri to approve the purchase of 13 computers for the LSTA Computer Training Lab Grant, Northwest Branch at a cost of \$17,325.49; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

11.d. APPROVAL OF RENTAL AGREEMENT FOR 2006 HEALTH FAIR

Amato moved, seconded by Reineri to approve entering into a rental agreement for the 2006 Health Fair at the Northwest High School; by roll call vote, motion passed with three (3) in favor and none (0) opposed. Byron will submit proof of insurance along with the rental agreement.

11e. RESCHEDULE MARCH BOARD MEETING

Rescheduling the March board meeting to March 28th was discussed. Tuggle asked the board members to check their calendars previous to the February meeting so rescheduling the meeting may be decided.

11.f. TOURISM MATCH

The Arnold Tourism Board will match up to \$10,000 in other donations for the mural depicting the history of Arnold to be installed in the corridor of the Arnold Branch along with a audio-video device such as those in museums. With donations from Amato and

his company as well as Commerce Bank and others, there is currently about \$6,000 in donations to match the Tourism Board money. Amato would like to hear from managers if they have any ideas on how to raise the rest of the money for the challenge grant from the Tourism Board. Amato would also like to have a second copy of the mural purchased in anticipation of need to replace the mural at some point.

Amato also asked if the Jaycees have paid for the screen in the meeting room. Byron indicated that they have been billed but no payment has been received.

Klipsch stated that the mouth and voice are not working on the Talking Tree.

11.g. ANNEXATION OF DUNKLIN SUBDISTRICT

Amato had a conference call with Ron Casey, Jeff Roorda, and Tim Meadows (all state representatives from Jefferson County) to discuss the possibility of filing a bill to address annexation of one library subdistrict by another. Klipsch stated that it is Stewart's opinion that, currently, the only way to offer service to an inactive subdistrict that is activated but does not have a tax base to support its own library would be to have a cooperative agreement between that subdistrict and another active subdistrict for provision of services. Annexation of one subdistrict by another would provide a cleaner more efficient way to handle the situation described above.

At 9:15, Amato moved, seconded by Reineri to adjourn the regular session and enter into executive session as to the provisions of RSMO 610.021; subparagraph 1 for the purpose of discussing possible litigation; subparagraph 3 for the purpose of discussing hiring, firing, disciplining, or promoting of an employee; and subparagraph 13 for the purpose of discussing performance ratings of an employee. Voting in favor of the motion: Amato, Reineri and Tuggle.

CLOSED MEETING; CLOSED MINUTES.

ADJOURNMENT

Amato moved, seconded by Reineri to adjourn; motion passed with three (3) in favor and none (0) opposed. President Tuggle adjourned the meeting at 10:05 p.m.

Respectfully submitted,

Karen M. Duree
Assistant Director for Library Services