

**JEFFERSON COUNTY LIBRARY  
BOARD OF TRUSTEES, APRIL 24, 2006**

The Jefferson County Library Board of Trustees met in regular session at the Arnold Branch, 1701 Missouri State Road, Arnold, MO 63010 on Monday, April 24, 2006. President Retta Tuggle called the meeting to order at 7:00 p.m.

**ROLL CALL OF MEMBERS**

Board members present: Phil Amato, Paula House, and Retta Tuggle; quorum present. Staff present: Director Pam Klipsch; Assistant Directors Karen Duree and Debby Bryon; Branch Managers Cindy Hayes and Elizabeth Link; Technology Coordinator Jay Manning; and JCL attorney Bianca Eden.

**ACKNOWLEDGEMENT OF VISITORS:**

Al Kirchhofer and Jamie Bahr, Daniel Jones & Associates; Jim Stufflebeam, SDA; Gary Wille, SM Wilson; and Mark Bishop.

**ACCEPTANCE OF AGENDA:**

Amato moved, seconded by House to accept the agenda; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

**APPROVAL OF MINUTES**

Upon motion by Amato, seconded by House, the minutes of the March 28, 2006 regular meeting were approved as presented; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

Upon motion by Amato, seconded by House, the minutes of the March 28, 2006 executive session were approved as presented; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

**PUBLIC PRESENTATIONS**

None.

**UNFINISHED BUSINESS**

**10.b APPROVAL OF ANNUAL AUDIT**

Kirchhofer reported that the audit received an unqualified opinion and that no management comments were necessary. He commended Byron on keeping well organized records, and the board concurred. The fund balance increased by a little over \$400,000. Amato moved, seconded by House to approve the 2005 Annual Audit of the Jefferson County Library District as presented; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

**10.c. APPROVAL OF ANNUAL REPORT**

Amato moved, seconded by House to approve the 2005 Annual Report of the Jefferson County Library as presented; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

**10.a.i. FOX-ARNOLD PROJECT: WALL LEAK**

A meeting was held on April 24, 2006 at 3:00 p.m. to discuss the water leak at Arnold. Those attending were: Brian and Don Grant of Grant Masonry; Dick Stockenberg, attorney for Grant Masonry; Tony Miano, forensic architect; Jack Stewart, JCL Attorney; Bill Wagner and Gary Wille, SM Wilson; Jim Stufflebeam, SDA; Pam Klipsch, Debby Byron, and Elizabeth Link. Miano will look into the situation in the next couple of weeks and file a report. No action points were identified at this meeting.

Sharon Reineri arrived at 7:15 p.m.

Stufflebeam is not sure that Miano knows exactly what he is to do or that he will be able to come to a concrete conclusion concerning the cause of the leak, the solution to the problem, and how the costs will be allocated.

The second letter of notice to Grant Masonry will not be mailed until the report from Miano is received. Wille recommended that the second letter of notice should provide details of Grant's responsibility and the cost that will be assessed toward their contract. Grant Masonry has concerns that they will be held responsible for all of the costs associated with fixing the leak and repairing the water damage inside the library. Stewart and Stufflebeam assured them that is not the case.

Stufflebeam met with a local contractor who bid on taking out the sidewalk and installing the drain. Stufflebeam thought the contractor might be able to identify and patch a leak in the process. Then it could be determined if the water leak continues. Stufflebeam showed Link where to look in the upper wall locations to see if the wall cavity is wet.

**FINANCIAL REPORT: TREASURER**

No investments matured during April. The repo interest rate is 4.47%.

**ACTION ON BILLS**

House moved, seconded by Reineri to approve disbursement of the Resolution Number R2006-4: Standard Bills; by roll call vote, motion passed with four (4) in favor and none (0) opposed. There were no Fox-Arnold Project bills.

**DIRECTOR'S REPORT**

Klipsch has not heard from the City of Arnold concerning the TIF project.

Klipsch and Duree attended the MLA Legislative Update on April 20, 2006, and Klipsch submitted a written report. The House passed a bill giving a 2% increase in funding to MOREnet, but this will have to go to committee as the Senate passed a bill with no increase for MOREnet. MOBIUS will not be funded for the second year. An additional \$400,000 in A & E Funds will be available to public libraries in FY2007. The most likely TIF bill to pass does not tighten up the definition of blighted. The Summer Reading programs will receive \$33,000. An eminent domain bill of some variety is expected to be passed. On HB1931, Stewart sent some suggested wording changes to

Ron Casey. This bill may not make it out of committee this year. It may need to be introduced again next year. Even though a bill concerning the 1965 library boundary law in New Madrid County will not be approved this year, new State Librarian, Margaret Conroy, would like to initiate discussions on a statewide solution for this problem. There will be a wrap up update after the end of the session.

There are no policy revisions for board consideration at this meeting.

Hayes reported on the Price of Progress program series funded by an LSTA seniors programming grant. Three of the four sessions have been held. Attendance was not as expected considering the importance of these issues to Jefferson County. Glossy brochures were produced and mailed, and ads were inserted in local newspapers. Booklists were also printed. The evaluations were very positive and the majority of those attending were seniors. The last program is on grass roots activism.

Hayes also reported on the 2006 ReadMOre project and distributed the various publications generated by JCL staff. The programs will include book discussion groups on *Messages from My Father* by Calvin Trillin, book talks of similar titles, child/parent family history programs, and genealogy programs. The publications include a list of father/son movies; a bibliography of books about child/parent relationships; and a brochure with a biography of the author, a listing of the author's books at JCL, and a listing of local programming and Trillin's author visits in the St. Louis area. A writing contest is also being sponsored by ReadMOre through the Missouri Humanities Council web site.

Duree reported on the LSTA Summer Reading Program Grant of \$7,500+ that JCL received through the State Library. Students from the Pevely and Grandview Elementary Schools will be bused to the library on a weekly basis to hear story hours and select books that will be kept in their classrooms. Students will participate in the summer reading program at school by reading each day. Their teacher will record the number of minutes that the students read. At the end of the summer, the students will receive certificates of completion, prizes, and books for participating in the summer reading program. Gift certificates for a free 3 month non-resident card will be sent to each student's home address along with a listing of the special programming during the summer and a reading log if the students wish to participate in the summer reading program at home as well as at school.

Klipsch distributed a report on the *Law and Your Library Workshop* sponsored by the ALA Office of Intellectual Freedom that she attended in Chicago. She will be setting up training based on this workshop for JCL staff development day, MLA Annual Conference, and regional library workshops around the state.

Klipsch distributed the ALA *State of Libraries* report to board members. She also described a report, *The Engaged Library* produced by the Urban Libraries Council, and offered to provide copies to board members on request. Retta Tuggle requested a copy of the report. Klipsch also has asked managers to read these reports.

JCL staff members who are planning this year's staff development day will be attending a workshop on the FISH Philosophy.

#### **ASSISTANT DIRECTOR/BUSINESS MANAGER'S REPORT**

Byron met with an AFLAC representative, but did not pursue JCL participation because all employees would be mandated to attend the presentation by the AFLAC rep. Jennelle Huff became the first JCL employee to celebrate 15 years with JCL on April 19, 2006.

#### **ATTORNEY'S REPORT**

None.

#### **COMMUNICATIONS**

Klipsch distributed information on a trustees' workshop entitled *Building a Solid Foundation*.

#### **10.d. MURAL**

Link has ordered a Lucite box for collecting donations for the mural in the corridor of the Arnold Branch. Klipsch has a list of 11 local businesses in Arnold to send letters to asking for donations to the mural fund. Amato will follow up the letters with a personal contact.

#### **NEW BUSINESS**

##### **11.a. ELECTION OF OFFICERS**

Amato moved, seconded by Reineri to elect Retta Tuggle as president of the Jefferson County Library Board; by roll call vote, motion passed with four (4) in favor and none (0) opposed.

Tuggle moved, seconded by Reineri to elect Phil Amato as vice-president of the Jefferson County Library Board; by roll call vote, motion passed with four (4) in favor and none (0) opposed.

Tuggle moved, seconded by Amato to elect Paula House as secretary of the Jefferson County Library Board; by roll call vote, motion passed with four (4) in favor and none (0) opposed.

Amato moved, seconded by House to elect Sharon Reineri as treasurer of the Jefferson County Library Board; by roll call vote, motion passed with four (4) in favor and none (0) opposed.

##### **11.b. APPROVAL OF SMART BOARD PURCHASE**

Amato moved, seconded by Tuggle to approve the purchase of a SmartBoard for the Northwest Branch at a cost of \$12,615.35 with \$2,500 in funds coming from the LSTA computer lab grant and the balance coming from the Northwest Branch construction fund; by roll call vote, motion passed with four (4) in favor and none (0) opposed.

**11.c. MODOT LEASE**

Rick Turley is inquiring about the library's position on pursuing the lease of state right of way from MODOT. The library has to make the application, but Jefferson College will pay the application fee. Turley has had no luck on getting lighting installed by MODOT at the upper entrance to the Northwest Branch's parking lot. Tuggle will make some calls to see if she can get lighting installed. Amato moved, seconded by Reneiri to authorize Tuggle to sign a MODOT application requesting the lease of the state right of way on PP to use for additional parking; by roll call vote, motion passed with four (4) in favor and none (0) opposed.

**11.d. RESCHEDULING OF REGULAR MAY BOARD MEETING**

It was agreed that the May board meeting will be moved to May 23, 2006 at the Northwest Branch.

**11.e. OTHER--TALKING TREE**

Mr. Tree has a voice but no moving lips. The hose is too long and the pressure is reduced by the time the air reaches the tree. The compressor will be relocated to see if that will solve the problem. The Crutchleys were going to do this on Saturday prior to the board meeting, but they did not show up. After the close of the business meeting, the board was offered an opportunity to see a demonstration of the tree's voice.

The Friends of the Arnold Branch made \$1,700 on their book sale.

Manning reported that the wireless internet access is up and running at all three branches; iBistro will be installed in May; and he is working on the revisions to the privacy policy for the library.

**ADJOURNMENT**

Amato moved, seconded by House to adjourn; by roll call vote, motion passed with four (4) in favor and none (0) opposed. President Tuggle adjourned the meeting at **8:35** p.m.

Respectfully submitted,

Karen M. Duree  
Assistant Director for Library Services