

**JEFFERSON COUNTY LIBRARY
BOARD OF TRUSTEES, JUNE 20, 2006**

The Jefferson County Library Board of Trustees met in regular session at the Arnold Branch, 1701 Missouri State Road, Arnold, MO 63010 on Tuesday, June 20, 2006. President Retta Tuggle called the meeting to order at 7:25 p.m.

ROLL CALL OF MEMBERS

Board members present: Phil Amato, Paula House, and Retta Tuggle; quorum present. Staff present: Director Pam Klipsch; Assistant Directors Karen Duree and Debby Bryon; Branch Managers Cindy Hayes and Elizabeth Link; and JCL attorneys Bianca Eden and Jack Stewart.

ACKNOWLEDGEMENT OF VISITORS:

Ann Tabor, President of the Northwest Branch Friends of the Library.

ACCEPTANCE OF AGENDA:

Amato moved, seconded by House to accept the agenda; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

APPROVAL OF MINUTES

Upon motion by House, seconded by Amato, the minutes of the May 30, 2006 regular meeting were approved as presented; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

PUBLIC PRESENTATIONS

None.

FINANCIAL REPORT: TREASURER

Byron reported that two CD's matured for the Fox-Windsor Subdistrict and one for the Northwest Subdistrict. The last Fox-Windsor CD reinvestment was for 5.04%. JCL has switched to CDs for financing accounts.

ACTION ON BILLS

House moved, seconded by Amato to approve disbursement of the Resolution Number R2006-6: Standard Bills; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

DIRECTOR'S REPORT

Klipsch will send follow-up letters to two pledges concerning their donation to the mural fund not yet received. Amato sent in the form for a matching donation from his employer for the mural fund. It looks like the mural fund is still about \$2,000 short of its goal.

Klipsch reported that the addition of Sunday hours without adjusting business hours on other days of the week is not feasible according to the financial study compiled by Debby Byron. There was an extended discussion on this issue.

Klipsch distributed a report entitled *Long Overdue* which has information that will be relevant for JCL's long range planning.

Klipsch has recently read a book entitled *The Price of Government: Getting the Results We Need in an Age of Permanent Fiscal Crisis* which emphasized patron service over staff convenience and will also be helpful during the long range planning process.

Budget Priorities and Service Goals for 2007 were distributed. The first budget work session will be July 11, 2006.

Duree distributed the first statistical report on the Summer Reading Program. At the time the number of registrations is low, but the program has been in full swing for less than 1½ weeks. Amato wants the staff to come up with ideas for attracting more children to the summer reading programs in the future by the July or August meeting. He is particularly concerned about YA's.

ASSISTANT DIRECTOR/BUSINESS MANAGER'S REPORT

Other than what was submitted in writing, Byron asked the board's opinion of running a pipe through the cabinetry in the Northwest Branch lounge to connect an ice maker on the refrigerator. The board consensus was to proceed with the installation.

ATTORNEY'S REPORT

The second of two notification letters concerning the wall leak at the Arnold Branch has not been sent to Grant Masonry as Stewart has not received the information he needs from Gary Wille of SM Wilson. Wille is waiting for feedback from Stufflebeam before sending information to Stewart according to a copy of an email that Wille sent to Stufflebeam.

COMMUNICATIONS

Klipsch received an email from Margaret Conroy to Missouri library directors requesting information about Internet policies/filtering and privacy policies. Pam responded with our information about JCL's recently approved Internet policies and told her that JCL is currently working on a privacy policy.

UNFINISHED BUSINESS

10.a.i. FOX-ARNOLD PROJECT: WALL LEAK

Nothing.

10.a.ii. OTHER

Nothing.

10.b. OTHER

Nothing.

NEW BUSINESS

11.a. DUSK TO DAWN LIGHTING—NORTHWEST BRANCH

Bryon presented cost figures for the dusk to dawn light at the higher entrance closer to High Ridge Blvd. from PP to the parking lot at the Northwest Branch. It will cost between \$5,000 and \$7,000 depending on the choice from two options: (1) connect to the transformer behind the Mexican restaurant and install two additional poles after receiving a 10 foot variance from the owner of the property to allow the wire to connect to the transformer on the restaurant property (\$5,000) or (2) install a transformer on the north side of the Library building and trim necessary trees (\$7,000). Board member expressed the concern that this was a rather high cost. Tuggle will revisit the issue with MODOT and Amato suggested investigating solar lighting. Byron will check with the California solar lighting company that Amato gave her.

11.b. SOD FOR THE ARNOLD BRANCH

Amato is waiting until fall to contact the Arnold Tourism Board about funding the laying of some sod on the Arnold Branch site.

11.c. CLOSED CIRCUIT TV—ARNOLD BRANCH

Amato asked about the progress of purchasing a closed circuit TV to place near the mural in the corridor of the Arnold Branch. Klipsch replied that the collection of enough money needs to be verified before proceeding with the purchase of the TV. Klipsch suggested contacting Jefferson College for help with the production of the video presentation on the closed circuit TV.

11.d. ARNOLD MURAL

Amato suggest that a plaque be installed to honor those who donated less than \$500 to the mural project. Those that donate \$500 or more may have a video clip on the video mentioned in 11.c.

At 8:45 p.m., Amato moved, seconded by House to adjourn the regular session and enter into executive session as to the provisions of RSMO 610.021; subparagraph 1 for the purpose of discussing possible litigation and subparagraph 2 for the purpose of discussing the lease, purchase or sale of real estate. Voting in favor of the motion were Amato, House, and Tuggle.

CLOSED MEETING; CLOSED MINUTES.

ADJOURNMENT

Amato moved, seconded by House to adjourn; by roll call vote, motion passed with three (3) in favor and none (0) opposed. President Tuggle adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Karen M. Duree
Assistant Director for Library Services