

**JEFFERSON COUNTY LIBRARY  
BOARD OF TRUSTEES, NOVEMBER 20, 2007**

The Jefferson County Library Board of Trustees met in regular session at the Arnold Branch, 1701 Missouri State Road, Arnold, MO 63010 on Tuesday, November 20, 2007. President Retta Tuggle called the meeting to order at 7:00 p.m.

**1.a. ROLL CALL OF MEMBERS**

Board members present: Retta Tuggle, Paula House, and Sharon Reineri; quorum present. Staff present: Director Pam Klipsch; Assistant Directors Debby Byron and Karen Duree; Branch Managers Cindy Hayes and Elizabeth Link; IT Manager Jay Manning; Technical Services Manager Jeane Tornatore; and JCL attorney Jack Stewart.

**1.b. ACKNOWLEDGEMENT OF VISITORS:**

Dr. Tom Guenzler, Superintendent of the Jefferson R-7 School District

**1.c. ACCEPTANCE OF AGENDA:**

Reineri moved, seconded by House to accept the agenda; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

**2. APPROVAL OF MINUTES**

Upon motion by House, seconded by Reineri, the minutes of the October 16, 2007 regular Board meeting were approved as presented; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

**3. PUBLIC PRESENTATIONS**

Dr. Guenzler informed the JCL Board that the Jefferson R-7 School District will probably place a no obligation bond issue on the April 2008 ballot to build a high school in the district. Part of the discussions about the high school has included the possibility of a joint county/school library in the facility. If it is decided by both entities to form such a partnership, Guenzler proposed that, if the high school bond issue is successful, a vote on the library tax necessary to activate the new library subdistrict could take place in August of 2008.

**4. FINANCIAL REPORT: TREASURER**

Reineri reported that a CD worth \$200,000 in the Fox-Windsor Subdistrict matured and was not reinvested.

**5. ACTION ON BILLS**

House moved, seconded by Reineri to approve disbursement of the Resolution Number R2007-11: Standard Bills; by roll call vote, motion passed with three (3) in favor and none (0) opposed.

**6. DIRECTOR'S REPORT**

Reineri moved, seconded by House to approve meeting room policy revisions as submitted; motion passed with three (3) in favor and none (0) opposed.

Klipsch distributed an article on young people and reading.

A book challenge has just been received at the Northwest Branch. This will be on the agenda at the next board meeting.

**7. ASSISTANT DIRECTOR/BUSINESS MANAGER'S REPORT**

Amato has not come up with a date for the dedication of the mural at the Arnold Branch.

Tax bills went out late, and the tax revenues are coming in later than usual.

Reineri moved, seconded by House to approve the purchase of eight PCs for the Windsor Branch at a cost of \$7,418.08; motion passed with three (3) in favor and none (0) opposed.

The building fund for the Northwest Branch will be closed out at the end of 2007. There is approximately \$123,000 still left in the account and it will be applied to the leasing payments in 2008. As a result the operating budget for the Northwest Subdistrict will be revised to include payment for self-check machines, and the lease payments in the 2008 budget will be adjusted downward.

Projections indicate that the fund balance for the Fox-Windsor Subdistrict will be maxed out by 2011-2012 if no additional revenues are generated.

**8. ATTORNEY'S REPORT**

Hayes testified in the lawsuit brought by the individual who fell on the parking lot at the former Northwest Branch location. The results of the suit are not known yet. JCL's insurance lawyer attended the trial to protect the interests of JCL even though the court had previously dismissed the library as a defendant.

Amato arrived at the meeting at 8:00 p.m.

**9. COMMUNICATIONS**

**9.a. MISSOURI STATE LIBRARY**

The State Library has requested that the libraries in the state participate in the 2007 Public Library Internet Survey. JCL has completed and submitted the survey.

**9.b. OTHER**

None.

**10. UNFINISHED BUSINESS**

**10.a. EXTERIOR SIGNAGE - ARNOLD**

At this point the negotiations still have JCL paying \$10,000 for the sign over a three year period. Amato is pursuing donations to help defray the cost to the library.

**10.b. PROPOSED 2008 BUDGET**

Following discussion, Amato moved, seconded by House to approve the proposed 2008 budget as submitted; motion passed with four (4) in favor and none (0) opposed.

**10.c. OTHER**

None.

**11. NEW BUSINESS**

**11.a. APPROVAL OF MEETING ROOM POLICY AMENDMENT.**

This was addressed earlier in the meeting.

**11.b. OTHER SUCH MATTERS THAT COME BEFORE THE BOARD**

None.

**12. ADJOURNMENT**

Reineri moved, seconded by House to adjourn; by roll call vote, motion passed with four (4) in favor and none (0) opposed. President Tuggle adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Karen M. Duree  
Assistant Director